**Custer County Library Foundation**

**Meeting Minutes**

**July 9, 2020 Custer County Pine Room**

Meeting scheduled May 14, 2020, 1:00 p.m. via Zoom was cancelled due to lack of activity.

Rescheduled for June 11, 2020 at 1:00 via Zoom. Rescheduled for July 9, 2020, 1:00 in the Custer County Pine Room.

**Call to Order:** The Custer County Library Foundation (CCLF) Council was called to order Thursday, July 9, 2020 at 1:00 p.m. by Vice-President Wakefield. Foundation Members in attendance were Katherine Wakefield, Laura Burns, Patricia Hoffman, Kim Canete and Doris Ann Mertz. All participants wore face masks and were at least six feet apart during the meeting.

**Agenda Review:** Vice-President Wakefield presented the agenda for the meeting with one alteration; we will adjourn the meeting and then do the building walk-through.

**Minutes of April 11, 2020 Meeting:** The minutes from the previous meeting were reviewed on-line, again at the meeting and were approved and placed on file.

**Treasurer's Report:**

* **Checking Account** Current balance of the checking account is $7,981.49. A change of $1397.41 since the last meeting which included $10 for Hoffman and Canete membership and $37.41 from Amazon Smile. Account spreadsheet attached.

Donations since the last meeting include:

Gary Williams/Li Fjerstad $100

Dorothy Pennel (IMO Charles Pennel) $450

Sandra Osmotherly (IMO Charles Pennel) $ 25

Judy Dalton (IMO Charles Pennel) $ 30

Linda Halley (IMO Charles Pennel) $ 20

Virginia Pennel (IMO Charles Pennel) $ 35

Peary and Eillen Wilson $200

Nora Smolnisky (Books on Diveristy) $500

* **Edward Jones Investments:** The ending balance for June of $291,384.41 as shown on the attached report. This is an overall decrease of 2.4% for the year is a slight rebound from last month.
* **Thank you** cards and/or letters have been sent to all those that donated listed above.

**Library Board and Librarian Report:**

* Facility Construction Update: We will do tour after the meeting.
* Some items for the rooms have been ordered.
	+ Furniture to be delivered last week of July
	+ Shelves from Menards will be picked up and assembled
	+ Large cabinet (Dream Box) for craft supplies and cart for individual events
	+ TV for conference room
* Novel COVID-19 virus update:
	+ Reduction in the quarantine time of individual books.
	+ Virtual Reading program is allowing youth to record their readings on-line and can pick-up their prizes. There are also craft kits for pick up.
	+ Custer numbers for enrollment in the Reading Program is 135 children with Hermosa numbers down.
	+ No book sale for Hermosa Library this year that is usually at the Custer County Fair.
	+ New grant application submitted to United Way-Black Hills Reads to help with library costs for purchase of Reading Program prizes rather than asking for businesses for donations.

**Unfinished Business**

* Signing of New Bank signature forms was done at the meeting (except President Rose)
* Review of Edward Jones accounts and fees: Doris Ann will talk with Kris Zerbe about the review of the Foundation accounts prior to the next meeting.
* Issued the check (#1126) from the Foundation to the Library for $500 specified for the Diversity Books.
* Also reimbursement was made to the library (#1127) for the IRS Annual Report for 990-N, Tax Exempt Organization.

**New Business**

* Potential Fund Raising idea: The Custer/Hermosa communities are not as aware of the Foundation as they could be so the thought is an annual newsletter. First edition could be an introduction to the new Custer Library addition and the programs available with Covid-19 restrictions.
* Suggestion to develop a connection of the Foundation website to the Library website rather than having a separate website for the Foundation. We currently have two at the cost of two websites.

**Future Meetings:**

Next Meeting will be September 10, 2020, 1:00 p.m.

The meeting was adjourned at 1:54 p.m.

Laura Burns

Secretary/Treasurer

Attachments: Account Statements

Note: Walk-through of Custer Library New Addition; viewed the rooms, contractor completed the sheet-rock. Area includes two study rooms, office with window for test proctoring, one medium sized conference room (or two small), storage area, book sale area, work area. It is exciting to see the progress.